

Yorkshire Swimming Association

Minutes of the Executive Meeting held in the Aquatic Centre Denison Suite at the John Charles Centre for Sport, Leeds. on Tuesday 9th September 2008 at 7.15 p.m.

Present:

President: Mr. J. Hickey

President-Elect: Mrs. W. Emmerson.

Honorary Secretary: Mr. D. Alexander.

Honorary Treasurer: Mr. M. G. Hill.

Honorary Diving Committee Secretary: Mr. D. Johnstone.

Honorary Masters Committee Secretary: Mrs. C. McCabe.

Honorary Swimming Committee Secretary: Mr. B. J. Saunders.

Honorary Synchronized Swimming Committee Secretary: Mr. W. A. Cooper.

Honorary Club Liaison/Volunteer Liaison Secretary: Mr. T. J. Wilkinson.

Honorary Championships Secretary: Mr. D. Dickenson.

Executive: Mr. K. Brocklesby, Mr. W. Crawford, Mr. A. Donlan, Mrs. N. Muir-Cochrane, Dr. R. Muir-Cochrane, Mrs. J. Preston, Mr. H. Rudd and Mr. A. S. Walker.

Also in attendance: Ms. V. Norman (A.S.A. North East Region, Regional Development Officer).

59 Election of Chairman

Following the resignation of Mr. D. Lee as chairman it was proposed that Mr. A. Donlan fill the vacancy for the remaining term of office.

This was unanimously agreed.

Mr. Donlan thanked members for electing him.

60 Apologies

Apologies for absence were received from Mr. M. Burgin, Mr. A. Butler, Mr. A. Day, Mr. S. Greetham and Mrs. S. Prasad.

61 Minutes

The minutes of the Executive Meeting held on the 5th June were approved after the following amendments:

61.1 Min 38 The name of Mr. D. Dickenson be added to the list of apologies

61.2 Min 41.6 delete the words 'Executive Committee' from the minute.

62 Matters Arising

The following matters arising were discussed;

Min 43b: The Constitution had been amended following a meeting of the Emergency Committee, Mr. A. Donlan and Mr. B. Saunders. They have been circulated to the clubs. The Rules concerning the nominations for the Management Board positions can into effect on the 1st September.

Following a question by Mrs. Emmerson the meeting was informed that the President Elect did not have a seat on the Board. She was concerned that for continuity it would be helpful if the President Elect was allowed to be a Board member in preparation for when he was the President who did sit on the Board.

63 Correspondence/ Honorary Secretary's Report

63.1 Mr. Alexander reported on the following correspondence he had received;

63.1.1 Yorkshire Sports Awards: details available from their web site at www.sportengland.org/yorkshire.

64 Honorary Treasurer's Report

Mr Hill reported that the accounts were up to date and would show a small surplus on the year. He advised the meeting that there had been an increase in the pool hire for Ponds Forge.

65 ASA North East Region Council Meeting

There were no items to consider.

66 Synchronised Swimming Committee Report

Mr. Cooper reported that the competition for 8-10 and 11-13 years swimmers will take place at Knottingley Pool on the 20th September.

67 Water Polo Committee Report

Mr. Butler had supplied a written report, which was presented to the meeting. There were no questions on the report.

68 Diving Committee Report

Mr. Johnstone presented an extensive written report. He asked if there was any A.S.A. funding available for a Level 1 coaching course being held at Harrogate and was informed that as then Harrogate Pool was not an I.O.S. recognised Coaching Centre there were no grants available.

69 Masters Committee Report

Mrs. McCabe presented her written report.

69.1 Minutes of the meeting held on the 17th June were presented. It was agreed that the Entry Fee for the 2009 Championships be increased to £4 per Individual event.

70 Swimming Committee Report

70.1.1 Minutes of the meeting held on the 8th April were presented to the meeting. The following points were approved:

70.1.2 That plaques be presented to all winners at the Senior/Junior Championships in place of Trophies.

70.1.3.1 All reference to yards be deleted from the criteria for Swimming Records.

70.1.3.2 Completed applications to be submitted to the Webmaster.

70.1.3.3 The list of records to be shown on the website. This in addition to being shown in the handbook.

70.1.3.4 Record applications from Aynsley Heseltine and James Harrison were approved.

70.1.4 Noted that the appointment of a Head Coach would be bi-annually.

70.2 Championship Secretary Report

Mr. Dickenson reported that the Winter Competition was nearing the closing date for entries and it was looking like there has been a decrease in the number of entries compared with 2007.

70.3 Open Water Report

In the absence of Mr Greetham there was no report.

71 ASA North East Region Management Board Report

Minutes of the meeting held on the 10th June.

The Honorary Secretary noted the following points of interest:

71.1 as at 28th April the Region had 120 Licensed Officials and 206 without a License.

71.2 Club Constitutions: the current position, of Yorkshire Clubs, with regard to clubs submitting revised Club Constitutions is as follows:

already approved:	43 out of 126
submitted and awaiting review	12
submitted and returned for amendment	5
not submitted	66

71.3 It was reported that the A.S.A. and Disability Sports Events (DSE) were likely to be party to a service level agreement in which the A.S.A. Regions would be invited to combine its Championships for the disabled with the North East Region events for a contribution of £2,500. As the Region has two Sport England Regions we will be invited to promote two such events. It was considered that the County Associations might wish to take a role in these events. The Board agreed that the new R.D.O. Disability Swimming would be tasked with consideration on how the Region might accommodate these events.

71.4 The board agreed that the per capita fees for club members remain unchanged for the next financial year.

72 ASA Board Report

72.1 Minutes of the A.S.A. Board meeting held on the 27th June.

The Honorary Secretary noted the following points of interest:

72.1.1 Membership Fees. Whilst a proposal by the Members Forum was felt to be appropriate the Director of Operations was to provide the next meeting with a schedule of Fees that would cover rising funds for the new office premises.

72.1.2 Club Constitutions. All Regions had been tasked to reduce the shortfall of those submitted by 50%. This had not been achieved by all the Regions. The Director of Operations was to continue to collect information and report back to the Board in 6 months.

- 72.2 Minutes of the A.S.A. Board meeting held on the 18th July.
The Honorary Secretary noted the following points of interest:
- 72.2.1 Membership Fees for 2009 were agreed as:
72.2.2 Category 1 £6.75, Category 2 £22.00, Category 3 £4.00
This was approximately 16-17% on top of the Fees proposed by the Members Forum and was to build up funds for the planned office re-location.
- 72.3 Mr. Hill gave a verbal report from the Special Council Meeting of the A.S.A. Council held on the 7th September. It was noted that the meeting had unanimously agreed to the A.S.A. re-locating to new offices on the Loughborough University Campus.

73 Development

- 73.1 Coaches Conference: Mr. Saunders reported that the Conference held on the 7th September was once again a success and may break even on cost. He added that there might be a need to alter the programme that has been in place for the last 3 years.
- 73.2 Vicky Norman, ASA North East Region Regional Development Officer, presented a written report. She advised that nominations were required for the Yorkshire Sports Awards. Details were available on the Sport England (Yorkshire & Humber) website.

74 Welfare Officer Report

- 74.1 It was noted that a new system for CRB checks was being introduced and would likely mean extra work for club Welfare Officers.

75 Sports Aid Report

- 75.1 Mrs. Emmerson supplied a written report from a meeting held to discuss the process for nominating and selecting grant recipients.
- 75.2 Mrs. Emmerson supplied a paper on Sports Aid (Yorkshire & Humber) Early Talent Development Scheme.

76 Volunteer Liaison/Club Liaison Report

- 76.1 A verbal report was given by Mr. Wilkinson and the following points were noted:
76.2 The domain name 'yorkshireswimming.org' had been re-newed for a 5 year period. The renewal process will have to be explained to any future Webmaster.
76.3 Mr. Wilkinson gave a warning to clubs who advertise for a self-employed coach. Mr. Hill supported him as he was at present seeking professional advice on the problems facing clubs in regard to using self-employed staff.

77 Disability Co-Ordinator Report

Written report noted.

78 Trophy Controller Report

Medals for the Winter Competition had been ordered.

79 Any Other Relevant Business

There were other matters to discuss.

80 Date of next meeting

The date of the next, and final Executive Committee, meeting was confirmed as Wednesday 12th November 2007, in the Denison Suite, Aquatic Centre at The John Charles Centre for Sport, Leeds.

There being no further business the Chairman closed the meeting at 8.35 p.m.