

# Yorkshire Swimming Association

## Minutes of Annual General Meeting

held at Leeds Metropolitan University on Saturday 7th January 2006 at 1.00 p.m.

### Present:

Past Presidents; Mr L S Beatty, Miss S Beever, Mr P Boyd, Mr A Clarkson OBE, Mr A Donlan, Mr J Emerson, Mr S Greetham, Mr S Johnson, Mr D Lee, Mrs N Muir-Cochrane, Dr R Muir-Cochrane and Mr D Stubbs. Delegates from affiliated clubs; Aireborough, Airedale & Wharfedale A.S.A., Barnsley, Bradford Dolphin, Bradford & District A.S.A., Chapeltown & District, City of Bradford, City of Leeds, City of Leeds Diving, City of Sheffield, Cleethorpes & District, East Leeds, ESSA (Division 3), Grimsby Penguins, Grimsby Santa Marina, Harrogate District, Huddersfield Cambridge Ladies, Kirklees & District A.S.A., National Speedo Swimming League North East, Rotherham Metro, Rotherham A.S.A., Scarborough, Scunthorpe Water Polo, White Rose Junior Swimming League and York City Baths.

Also in attendance were Ms S Skipper (A.S.A. Regional Development Officer), Mr W A Cooper (Synchronised Swimming Committee Secretary) and members from City of Sheffield Water Polo, Dewsbury, Halifax, Kingston upon Hull, Leeds & District A.S.A. and South Holderness.

Before the start of the meeting The Chairman asked delegates to stand in memory of Mr. G. Barraclough (Past President), Mr. G. Kenyon (former Executive Member) and Mr B Durkin.

### 1. Apologies

Past Presidents;

Mr G F Alexander, Mr. D. Harrison, Mr W Pickering, Miss D Rose, Mr B Tiffin, Mr H Vanson and Mr H Young. A.S.A. Regional Development Officer; Ms L Heathfield.

Clubs; Minsthorpe Marlins S.C. and South Yorkshire Family S.C.

### 2. Appointment of Tellers

Mrs. A. Binns, Mrs S Redman, Mr D Plowman and Mr M Redman were appointed to act as tellers.

### 3. Minutes

The minutes of the Annual General Meeting held on the 8<sup>TH</sup> January 2005 were accepted as a true record.

### 4. Matters Arising

Min 35.2: Following the request for the Executive to recruit younger members they had co-opted such a younger person. He was however unable to attend any meetings. Mr Alexander pointing out that the Executive was still seeking younger members but it was a difficult task.

### 5. Annual Report

Mr. Alexander presented his Annual Report with an apology to any relevant items that he had missed.

He pointed out to delegates that the Affiliation Fees were now being collected by the ASA North East Region who will be distributing the forms shortly. He made delegates aware that these fees would not now be due on 1<sup>ST</sup> January as in the past but are payable on or before the 31<sup>ST</sup> March and cover the period 1<sup>ST</sup> April 2006 to 31<sup>ST</sup> March 2007. This in effect would give clubs 3 months free membership, (1<sup>ST</sup> January 2006 to 31<sup>ST</sup> March 2006). Mr Alexander did however warn clubs that if the due fees were not paid then those clubs would be suspended from membership of the A.S.A., the ASA North East Region and the Yorkshire Swimming Association.

The Report was accepted.

### 6. Financial Report

Mr Hill presented his report as written. He apologised that they were only in draft form and explained the reason for this. He gave detailed explanations for several items of income and expenditure.

Mr Hill was very concerned at the large decrease in club membership numbers. These have been falling for a number of years and it is causing concern.

Mr D Morley, Airedale & Wharfedale A.S.A., asked if the figures could be expanded on, in particular the expenditure for the training camp for which the Treasurer gave more details.

The Treasurer requested that if any delegate wanted more information on any item it would help if he was contacted before the start of the meeting. It was not practical to supply a breakdown, in the accounts, of all the details of the income and expenditure.

The Report was accepted.

### 7. Affiliation Fees

Delegates approved the Executive Committee decision of 15<sup>TH</sup> June 2005 and there would be no change to the Affiliation Fees.

The Executive Committee decision was approved.

- 8. Diving Committee Report**

Mr Johnstone presented the report as written.  
The Chairman, Mr D Lee, pointed out to delegates that the standard of Yorkshire diving was of the highest quality at present and had been impressed with the high standard when he visited the Championships.  
The report was accepted.
- 9. Masters Committee Report**

Mrs McCabe presented her report as written.  
The report was accepted.
- 10. Swimming Committee Report**

Mr Saunders presented his report as written and offered his apologies for anything that he had missed out of what was a very extensive report.  
The report was accepted.
- 10.1 Championships Report**

Mr Dickenson presented his report as written and thanked the many volunteers who assisted at the Championships which were again very successful.  
The report was accepted.
- 10.2 Open Water Report**

Mr Greetham apologised for the late distribution of the report. Delegates having received the report prior to the meeting. He emphasised that with Open Water Swimming coming into the Olympics there was an excellent opportunity for club distance swimmers to move into Open Water and possibly gain Olympic Games selection.  
The report was accepted.
- 11. Synchronised Swimming Committee Report**

Mr Cooper presented his report as written.  
The report was accepted.
- 12. Club/Volunteer Liaison Secretary.**

Mr Wilkinson gave a detailed verbal report that was accepted.
- 13. Water Polo Committee Report**

The written report was presented as written.  
Mr Beatty pointed out to delegates that the 2005 Junior and Senior Championships had not yet been completed.  
The report was accepted
- 13.1 Water Polo Referees Association Report**

Mr Beatty presented the report as written.  
He complained, once again, that the registration of Water Polo Officials was not being handled well by the A.S.A. with a least one member not being recognised by the A.S.A. as being a registered referee.  
The report was accepted.
- 14. Regional Development Officer**

Ms Skipper presented her report as written.  
She pointed out to delegates that Swim 21 had been reviewed recently to fall in line with LTAD and this would now open it up to all aquatic discipline.  
The report was accepted.
- 15. Vote of Thanks**

Mrs. Muir-Cochrane proposed a vote of thanks to the officers of the Association who had once again worked extremely hard and often unnoticed.  
This was approved.
- 16. Election of 2006 President**

Mr J Weatherington proposed Mr David Dickenson as the 2006 President. All delegates voting in favour.
- 17. Installation of the 2006 President**

Mr David Dickenson was installed as the 2006 Yorkshire Swimming Association President. David thanked the City of Sheffield club for nominating him at the 2005 meeting which he was unable to attend. He did point out to members that he was not born in the county but regarded himself as being an honorary 'Yorkshireman' and was sure that he had now qualified for a Yorkshire passport  
Post meeting; Mr Alexander presented Mrs M Dickenson with the Presidents Consorts Medal.

- 18. Presentation to 2005 President**  
In his first duty as President, Mr Dickenson presented the 2005 President, Mr David Alexander, with the Presidents Certificate and Lapel Badge. He also presented Mr Alexander with the Presidents Consorts Lapel Badge to pass to his wife, Brenda who was unable to be present.
- 19. President-Elect:**  
On a proposal by Mr W Crawford (Rotherham Metro S.C.) Mr Alan Day was elected as President-Elect.
- 20. Honorary Secretary:**  
Mr. David Alexander was elected as Honorary Secretary.
- 21. Honorary Treasurer**  
Mr. Malcolm Hill was elected as Honorary Treasurer.
- 22. Championships Secretary:**  
The delegates approved the Executive Committee decision to appoint Mr. David Dickenson as Championships Secretary.
- 23. Honorary Club Liaison Secretary:**  
Mr Terry Wilkinson was elected as Honorary Club Liaison Secretary.
- 24. Honorary Volunteer Liaison Secretary:**  
Mr Terry Wilkinson was elected as Honorary Volunteer Liaison Secretary.
- 25. Diving Committee Secretary:**  
Mr David Johnstone was elected as Diving Committee Secretary.
- 26. Masters Committee Secretary:**  
Mrs. Christine McCabe was elected as Masters Committee Secretary.
- 27. Swimming Committee Secretary:**  
Mr. B. J. Saunders was elected as Swimming Committee Secretary.
- 28. Synchronised Swimming Committee Secretary:**  
Mr. Bill Cooper was elected as Synchronised Swimming Committee Secretary.
- 29. Water Polo Committee Secretary:**  
Mr. A Butler was elected as Water Polo Committee Secretary.  
As this was a new appointment the Chairman introduced Mr Butler to delegates.
- 30. Executive Committee**
- 30.1 There were no nominations to fill the places allocated to club from the North and North East Lincolnshire clubs.
- 30.2 The following were elected, unopposed, as members of the Executive Committee  
Mr Peter Boyd, Mr. Bill Crawford, Mr. Alan Donlan, Mrs. Wendy Emmerson, Mr. Sam Greetham  
Mr. John Hickey, Mr. Sidney Johnson, Mrs. Nuala Muir-Cochrane, Dr Robin Muir-Cochrane  
Mrs. Sue Prasad, Mr. Harold Rudd and Mr. S. Walker
- 31. Independent Examiners**  
PCLG of York were appointed as our Independent Examiners for the accounts.
- 32. Custodians**  
The Officers of the Association and the Trophy Controller were elected as Custodians.
- 33. Alterations to the Rules**  
The following alterations to the Rules were proposed and approved.
- Rule 2.1 Delete: "The objects of the Association shall be the objects of the Amateur Swimming Association"
- ADD: "The objects of the Association shall be, but not limited to, the teaching, development and practice of Diving, Open Water, Swimming, Synchronised Swimming and Water Polo for its member clubs."
- NEW Rule 2.1** *The objects of the Association shall be, but not limited to, the teaching, development and practice of Diving, Open Water, Swimming, Synchronised Swimming and Water Polo for its member clubs and in particular in the furtherance of these objects:*
- Rule 2.2. Delete: "be affiliated to North Eastern Counties A.S.A. (and shall"  
Delete: "that Association) and substitute with "the North East"
- ADD: after "Rules", "and decisions"
- NEW Rule 2.2** *The Association shall adopt and conform to the Rules of the North East and such other bodies as the Association may determine from time to time.*

- Rule 2.4 Delete: "By virtue of the affiliation of the Association to the North Eastern Counties A.S.A."  
**NEW Rule 2.4** ***All members of the Association acknowledge that they are subject to the laws and Rules of:***
- Rule 3.1 Delete: "Aquatic Sport Clubs, League and Associations in" and substitute with "clubs affiliated to the North East whose headquarters are within"  
Delete: "The Honorary Secretary shall approve, on behalf of the Executive, any valid application subject to the Executive ratifying the application at its next meeting."  
**NEW Rule 3.1** ***Membership of the Association shall be limited to clubs affiliated to the North East whose headquarters are within the County of Yorkshire, the Unitary Authorities of North and North East Lincolnshire and any area subsequently administered by Sport England (Yorkshire and Humber).***
- Rule 3.3. Delete: "Honorary Secretary together with a copy of the Club's Rules and the Affiliation Fee as defined at Rule 4" and substitute with "North East Regional Director"  
Delete: "Clubs shall be elected to membership of the Association from the date of the Executive meeting at which the Honorary Secretary shall advise the Executive that the club's Rules are in order and the fee has been tendered." And substitute with "Clubs shall become affiliated to the Association when the North East accepts their application."  
**NEW Rule 3.3** ***Any Club that wishes to affiliate to the Association must submit a signed application to the North East Regional Director. The Club's Rules shall be based upon the A.S.A.'s recommended version displayed upon the web site [www.britishswimming.org](http://www.britishswimming.org). Clubs shall become affiliated to the Association when the North East accepts their application.***
- Rule 4.2 Delete: "District" and substitute with "North East"  
Delete: "on the first day of December" and substitute with "not later than the 31st March"  
**NEW Rule 4.2** ***The annual affiliation and capitation fee together with any fee required by the ASA and the North East shall be due on joining the Association and thereafter not later than the 31st March each year.***
- Rule 4.3 Delete: "remain unpaid by the date falling 60 days after the due date for payment may be suspended by the Executive from all the Association activities from a date determined by the Executive and until such payment is made. An administration charge of £20.00 shall be levied for any late payment." and substitute with "are not paid by the due date will be suspended by the North East. Any club so suspended will also be suspended by the Association which will cover all activities administered by them."  
**NEW Rule 4.3** ***Any Club whose affiliation or other fees are not paid by the due date (31st March) will be suspended by the North East. As a result of this suspension the club's ASA insurance cover will also be suspended. Any club so suspended will also be suspended by the Association to cover all activities administered by them.***
- Rule 5.1 Delete: ALL
- Rule 5.2 Delete: ALL
- Rule 7.3** ***this to become Rule 6.3.1 (was 7.3.1)***
- Rule 7.9 ADD after "appointed members" - "a quorum at their meetings shall be 3 to include at least 1 officer".  
**NEW Rule 6.9 (was 7.9)** ***The Executive at its Statutory Meeting will receive from the Technical Committee Secretaries a recommendation of the persons to comprise the membership of such Technical Committees as they may consider necessary (and to remove (in whole or part) or vary the terms of reference of such sub-committees) and may delegate to them such the powers and duties of the Executive as the Executive may determine. Technical Committees shall consist of the Committee Secretary and up to 6 (in the case of the Swimming Committee 9) appointed members, a quorum at their meetings shall be 3 to include at least 1 officer. All Technical Committees shall report their proceedings to the Executive and shall conduct their business in accordance with the directions of the Executive and Rules of the Association.***
- Rule 8.6.2 Delete: "North Eastern Counties A.S.A." and substitute with "North East"  
Delete: "General" and substitute with "Council"  
Delete: ", (comma)" and substitute with "and"  
Delete: "and Executive"  
To become Rule 6.3.2 (was 7.3.2)  
**NEW Rule 6.3.2 (was 7.3.2)** ***appoint the number of representatives to the North East Management Board, Annual Council Meeting and Sub Committees and other appointments as shall be required by their Rules in force at the time.***

- Rule 8.6.3 ADD after "Welfare Officer", "Disability Co-Ordinator"  
**NEW** *appoint the Welfare Officer, Disability Co-Ordinator, Trophy Controller, Registrar, Rule 7.6.3 Webmaster, Minute Secretary, Sports Aid Administrator, Press Officer, Emergency (was 8.6.3) Committee and other such post holders as the Executive shall from time to time appoint.*
- Rule 9.1 Delete: "date falling within the period 2nd ("the opening date") and the date of the District A.G.M. ("the closing date"). and substitute with "in January"  
**NEW** *The Annual General Meeting of the Association shall be held each year on a Saturday in Rule 8.1 January. The Executive at the Statutory Meeting shall fix the date and venue for the next (was 9.1) Annual General Meeting. The venue shall be selected by the Executive within a 25 mile radius of Leeds City Square.*
- Rule 11.4 ADD after "Presidents" ", Honorary Secretary, Honorary Treasurer and the Secretary of all Technical Sub Committee's, in post at the time of a General Meeting, may attend such Meeting and have the same voting rights as delegates."  
**NEW** *The Past Presidents, Honorary Secretary, Honorary Treasurer and the Technical Sub Rule 10.4 Committee Secretaries of the Association may attend a General Meeting and have the Was 11.4 same rights as delegates. (The person entitled to vote shall be the person holding that position at the time of voting)*

An amendment to the proposed changes to Rule 2.4.1 was proposed by Mr A Donlan (Past President) that the paragraph regarding FINA be deleted as this will, after ASA Council, not be required. This was agreed and the new proposal was

- Rule 2.4.1 Amend: "North Eastern Counties A.S.A." to read "the North East"  
 Amend: "Amateur Swimming Association" to read "the ASA"  
 Amend: "ASA/ISTC" to read "ASA/IOS"  
 Amend: "ASFGB" to read "British Swimming"  
 Delete: FINA, the world governing body for the sport of swimming in all its disciplines (together "the Governing Body Rules").  
**NEW** *the North East and Rule 2.4.1 the ASA; (to include the ASA/IOS Code of Ethics); and British Swimming (to include in particular the British Swimming Doping Control Rules and Protocols and the British Swimming Disciplinary Code).*

To be included as a preamble to the Rules:

For the purpose of these Rules the following should be noted;

"The ASA" will mean "The Amateur Swimming Association"

"The North East" will mean "The ASA North East Region"

"The Association" will mean "The Yorkshire Swimming Association"

"Clubs" will include all affiliated bodies

The Chairman closed the meeting at 2.05 p.m.