

Yorkshire Swimming Association

Minutes of the Executive Meeting held South Leeds Stadium on Tuesday 16th March 2004 at 7.15 p.m.

Present:

President: Mr. Leonard S Beatty.

Honorary Secretary: Mr. D Alexander.

Honorary Treasurer: Mr. M G Hill.

Chairman: Mr. D Lee.

Honorary Championships Secretary: Mr. D Dickenson.

Honorary Diving Committee Secretary: Mr. D Johnstone.

Honorary Masters Committee Secretary: Mrs. C McCabe.

Honorary Swimming Committee Secretary: Mr. B J Saunders.

Honorary Water Polo Committee Secretary: Mr. J S Bonds.

Honorary Club Liaison/Volunteer Liaison Secretary: Mr. T J Wilkinson.

Executive: Mr. P Boyd, Mr. A Day (Trophy Controller), Mrs. W Emmerson (Sports Aid Administrator), Mr. N Greenfield, Mr. G Griffin, Mr. J Hickey, Mr. S Johnson, Mr. G W Kenyon, Mrs. N Muir-Cochrane, Mr. D Parsonson (Welfare Officer), Mr. R Stead, Mr. D Teale, Mr. H C Vanson and Mr. A S Walker.

Co-opted Member: Mr. H Rudd

20. Apologies

Apologies for absence were received from: Mr. W A Cooper, Mr. A Donlan, Mrs. S Prasad and Ms. S Skipper.

21. Minutes

The minutes of the meeting held on the 10th January 2004 were approved as a true record with the following amendments:

Min 21.1 Mr. H C Vanson to be added to those present.

Noted that it was 'the Chairman' who closed the meeting and not as shown 'the President'.

22. Matters Arising

The following matters arising were noted

Min 10.1 Horner Trophy. Mr. Vanson pointed out that 'the Panel' shown in the criteria should have decided this award and not the Emergency Committee.

Min 11.2 Mr. Greenfield could not accept the response from Mr. Sparkes that was given at the North Eastern Counties A.S.A. Annual Council Meeting. It was agreed that the Secretary again writes to the A.S.A. on this matter.

Min 17.1 Only one member had suggested a suitable venue for the dinner.

23. Hon Secretary's Report

The Honorary Secretary presented an extensive written report of correspondence he had received and brought the following matters to the meeting's attention.

23.1 Following a letter from Mrs. C Summerfield, the Secretary had written to a member club requesting that they bring their Rules/Constitution up to date and had heard nothing since. It was agreed that the Secretary writes to the club requesting that they attend to this matter as quickly as possible.

23.2 Amended Constitution/Rules for Bingley A.S.C. were approved.

23.3 It was agreed that when the completed application for affiliation form and correct fees are received from The University of Bradford Swimming and Water Polo Club, the Secretary gives the Executive approval.

23.4 It was agreed that a Group consisting of, the Secretary, the Treasurer, Mr. A Donlan, Mr. H Rudd, Mrs. W Emmerson, Mrs. S Prasad, Mrs. C McCabe and Mr. T J Wilkinson meet with the R.D.O. and a representative from Sport England to discuss the Association Development Plan required by the new Yorkshire Sports Board.

- 23.5 A request for financial assistance from James Kirton (City of Sheffield S.S.) was discussed. It was agreed that in this instance the Association was unable to offer any help. It was agreed that this and
- 23.6 A paper from Mr. Russ Barber, Chief Coach to City of Sheffield S.S., was discussed. It was agreed that the matter be sent to the Swimming Committee.
- 23.7 It was agreed that when the completed application for affiliation form and correct fees are received from Settle S. C., the Secretary gives the Executive approval.
- 23.8 It was agreed that Mrs. Muir-Cochrane represent the Association at a meeting to discuss the workload of the R.D.O. now that two part time employees fill the position.
- 23.9 A request from the North Eastern Counties A.S.A. for the Association to appoint a representative to sit on a working group that would deal with Water Polo matters due to there being no Committee Manager was discussed. It was agreed that the Water Polo Committee deal with this matter.

24. **Treasurer's Report**

The Treasurer gave a verbal report and the following matters were noted.

- 24.1 A large number of clubs had not yet paid their 2004 Affiliation Fees. It was agreed that should payment not be received by the 31st March the clubs would be suspended.
- 24.2 It was agreed that a new photocopier be purchased for the use of the Championships Secretary.
- 24.3 A request from Hathersage S.C. to have a reduction in their Affiliation Fees, as they only function for part of the year, was discussed. As the club paid only a very small amount to the Association it would not be practical to allow a reduction. It was noted that the A.S.A. have allowed them to only pay a part payment.
- 24.4 A request from Huddersfield Otters that the administration charge imposed due to their late payment of Affiliation Fees is refunded due to them not receiving a reminder that they had not paid. The request was denied.

25. **Club Liaison/Volunteer Liaison Secretary**

Mr. Wilkinson gave a verbal report. He was disappointed at the poor response he had received to the questionnaire sent to Executive members. The response from clubs to a similar questionnaire was slightly better but still poor. He asked those that had not returned the information to do so as soon as possible.

26. **Diving Committee**

Mr. Johnstone gave a verbal report on Diving matters

27. **Masters Committee**

The minutes of the meeting held on the 10th February were presented and approved.

Mrs. McCabe had nothing to add to the written report presented.

28. **Swimming Committee**

Mr. Saunders apologised that the minutes from the meeting held on the 5th February were not yet available. He gave details of the Coaches Conference and the proposed Long Course training.

28.1 Championships Secretary. Mr. Dickenson gave an extensive verbal report on the 2004 championships held so far. The dates for the 2005 Championships were noted as; 5/6th February (Senior/Junior) 26/27th February (Age Groups), 5/6th March (Age Groups) and 19/20th March (Age Groups and Teams). The Winter Competition will be held on the 1st/ 2nd October.

28.2 Open Water. There was no report on Open Water Swimming.

29. **Synchronised Swimming Committee**

Minutes of the meeting held on the 21st January were presented and approved with the addition of Mr. Beatty to the list of apologies.

Mr. Cooper had supplied a written report that was available to members.

30. **Welfare Officer**
Mr. Parsonson had nothing to report.
31. **Water Polo Committee**
Mr. Bonds gave a verbal report on Water Polo matters.
32. **Trophy Controller**
Mr. Day had nothing to add to his written report.

He asked for clarification on what was to be engraved on then Presidents salver. It was agreed that the salver be engraved with Mr. Beatty shown as 2004 President.
Although not a Trophy Controller matter it was agreed that an amendment to page 1 of the Handbook be produced and distributed.
33. **Dinner Committee**
It was agreed that the President, Secretary, Treasurer, Mr. Hickey and Miss P Rycroft form the Dinner Committee.
34. **Development Report**
The written report from the R.D.O. was available to members.
35. **North Eastern Counties A.S.A.**
35.1 Minutes of the Annual Council Meeting held on the 17th January were noted.
35.2 Minutes of the Executive Meeting held on the 17th January were noted.
35.3 Mr. Saunders gave a verbal report from the Management Board meeting held on the 9th March.
36. **A. S. A. Annual Council Meeting**
Mr. Alexander gave a verbal report on matters discussed at the A.S.A. Council meeting.
37. **A.S.A. Committee Report.**
There was no A.S.A. Committee report.
38. **Sport Aid Foundation**
Mr. Alexander reported that grants to the total of over £7,000 pounds had been awarded to swimmers from the County. This covered Diving, Open Water, Swimming and Water Polo.
39. **Water Polo Referees Association**
Mr. Beatty gave a verbal report on referee matters.
40. **Any other relevant business**
40.1 Mr. Teale gave a verbal report on E.S.S.A. (Division 3) activities since the last Executive meeting.
40.2 Mr. Hill was concerned at the reduction in affiliated clubs, which results in a reduction on the number of members. This matter to be kept under review.
41. **Date of next Meeting**
The date of the next meeting was confirmed as Wednesday 16th June 2004 at the South Leeds Stadium.

There being no further business the CHAIRMAN closed the meeting at 8.50 p.m.